

CAUSE NO. \_\_\_\_\_

IN THE ESTATE

OF

\_\_\_\_\_

§  
§  
§  
§  
§

IN THE COUNTY COURT

AT LAW NO. 2 OF

HUNT COUNTY, TEXAS

**ACCOUNT FOR FINAL SETTLEMENT**

NOW COMES \_\_\_\_\_, (Administrator or Guardian of the Estate) herein, and respectfully presents this verified Annual Account pursuant to the provisions of the Texas Estates Code §362.003 / 1204.101.

**1. SERVICE OF ADMINISTRATOR / GUARDIAN.** Administrator/Guardian was appointed by Order signed on \_\_\_\_\_ and qualified on \_\_\_\_\_. Administrator / Guardian has administered this Estate in accordance with the provisions of the Texas Estates Code.

**2. REASON FOR CLOSING.** This Estate should be settled and closed pursuant to Texas Estates Code §362.001 / §1204.001 because:

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**3. CITATION.** Pursuant to Texas Estates Code §362.005 / §1204.105, and as required by the Court, an affidavit will be filed stating:

1. Citation was given as required by statute
2. The name of each person to whom the citation was given.
3. The name of each person executing a waiver of citation.
4. That each person entitled to citation was provided a copy of the Account for Final Settlement, indicating the method of delivery for each person.

**4. PERIOD OF ACCOUNT.** This accounting covers the period from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_.

**5. OPENING FIGURES.** The property of the Estate, as shown on

- ☐ the Inventory, Appraisement and List of Claims was as follows, OR  
☐ the last Annual Accounting was as follows:

REAL PROPERTY	
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL OPENING REAL PROPERTY	\$

<b>PERSONAL PROPERTY</b> (Confirmations of securities attached)	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL OPENING PERSONAL PROPERTY</b>	<b>\$</b>

<b>CASH ON HAND OPENING AMOUNTS</b> (List by account number and bank location)	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL OPENING CASH ON HAND</b>	<b>\$</b>

<b>OPENING TOTALS</b>	
REAL PROPERTY	\$
PERSONAL PROPERTY	\$
CASH ON HAND	\$
<b>TOTAL AT THE BEGINNING OF THE ACCOUT PERIOD</b>	<b>\$</b>

- 6. PROPERTY NOT PREVIOUSLY REPORTED** The following property has come into the hands of the (Administrator or Guardian) which has not been previously reported to the Court:

☐ NONE / OR

<b>PROPERTY NOT PREVIOUSLY REPORTED</b>	
	\$
	\$
	\$
	\$
	\$
<b>TOTAL PROPERTY NOT PREVIOUSLY REPORTED</b>	<b>\$</b>

7. **CHANGES** (Increases or decreases in value of the real or personal non-cash property listed in 5 above.) The following changes in values have occurred in the condition of the Estate which have not been previously listed or inventoried:

☐ NONE / OR

CHANGES	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL CHANGES IN PROPERTY DURING THIS ACCOUNT PERIOD</b>	<b>\$</b>

8. **RECEIPTS DURING THIS ACCOUNT PERIOD.** The receipts of the Estate are as shown in the attached Exhibit “A” and are summarized as follows:

RECEIPTS	
Interest on Estate Accounts	\$
Refunds	\$
Rental Income	\$
Dividends	\$
Proceeds from Sale of Estate Assets	\$
Other:	\$
<b>TOTAL RECEIPTS DURING THIS ACCOUNT PERIOD</b>	<b>\$</b>

9. **DISBURSEMENTS DURING THIS ACCOUNT PERIOD.** The disbursements of the Estate are shown in the attached Exhibit “B”, and are summarized as follows:

DISBURSEMENTS	
Attorney’s Fees	\$
Bond Premium	\$
Bank Charges	\$
Taxes	\$
Medical	\$
Housing	\$
All Other:	\$
<b>TOTAL DISBURSEMENTS DURING THIS ACCOUNT PERIOD</b>	<b>\$</b>

**10. PROPERTY AND CASH ON HAND AT THE END OF THIS ACCOUNT PERIOD.** The property currently being administered and cash remaining in the hands of the Guardian is as follows:

<b>REAL PROPERTY</b>	
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL REAL PROPERTY AT THE END OF THIS ACCOUNT PERIOD</b>	<b>\$</b>

<b>PERSONAL PROPERTY</b> (Confirmations of securities attached)	
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL PERSONAL PROPERTY ON HAND AT THE END OF THIS ACCOUNT PERIOD</b>	<b>\$</b>

<b>CASH ON HAND</b> (List by account number & bank location A signed letter from each financial institution which the funds are on deposit with confirming these amounts is attached.)	
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL CASH ON HAND AT THE END OF THIS ACCOUNT PERIOD</b>	<b>\$</b>

<b>CLOSING TOTALS</b>	
<b>REAL PROPERTY</b>	<b>\$</b>
<b>PERSONAL PROPERTY</b>	<b>\$</b>
<b>CASH ON HAND</b>	<b>\$</b>
<b>TOTAL AT THE END OF THE ACCOUT PERIOD</b>	<b>\$</b>

**11. SAFEKEEPING AT THE END OF THIS ACCOUNT PERIOD.** The following assets belonging to the Estate are being held subject to safekeeping agreements (This list may be duplicative of assets previously listed in this account):

☐ NONE / OR

<b>SAFEKEEPING</b>	
(Confirmations of safekeeping agreements signed by the financial institutions which the funds are on deposit are attached.)	
	\$
	\$
	\$
	\$
	\$
<b>TOTAL ASSETS IN SAFEKEEPING AT THE END OF THIS ACCOUNT PERIOD</b>	<b>\$</b>

**12. UNPAID DEBTS AT THE END OF THE ACCOUNT PERIOD.** The following debts and expenses of the Estate have not been paid and are presently due and owed by the Estate:

☐ NONE / OR

<b>UNPAID DEBTS</b>	
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL UNPAID DEBTS AT THE END OF THIS ACCOUNT PERIOD</b>	<b>\$</b>

**13. OTHER FACTS NECESSARY FOR A FULL UNDERSTANDING OF THE CONDITION OF THE ESTATE, INCLUDING, BUT NOT LIMITED TO, THE PAYMENT OF INSURANCE AND TAXES, IF ANY, ON ASSETS OF THE ESTATE:**

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**14. REQUESTED DISPOSTION OF REMAINING PROPERTY OF ESTATE:**

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**15. RECONCILIATION.** The following is a summary and reconciliation of the foregoing paragraphs of this account:

RECONCILIATION		
5.	OPENING TOTALS AT THE BEGINNING OF THE ACCOUNT PERIOD	\$
6.	PROPERTY NOT PREVIOUSLY REPORTED	+ \$
7.	CHANGES IN PROPERTY DURING THIS ACCOUNT PERIOD	+ / - \$
8.	RECEIPTS DURING THIS ACCOUNT PERIOD	+ \$
9.	DISBURSEMENTS DURING THIS ACCOUNT PERIOD	- \$
10.	TOTAL PROPERTY AND CASH ON HAND AT THE END OF THE ACCOUNT PERIOD	= \$
11.	ASSETS IN SAFEKEEPING AT THE END OF THE ACCOUNT PERIOD (Not otherwise included above)	+ \$
12.	UNPAID DEBTS AT THE END OF THE ACCOUNT PERIOD	- \$
TOTAL NET VALUE OF ESTATE AT THE END OF THE ACCOUNT PERIOD		= \$

Respectfully submitted,

\_\_\_\_\_  
☐ Administrator or ☐ Guardian of the Estate

THE STATE OF TEXAS §

COUNTY OF \_\_\_\_\_ §

\_\_\_\_\_, being first duly sworn, upon his/her oath, deposes and says that:

I am the ☐ Administrator or ☐ Guardian in the above entitled and numbered cause. I have read and examined the foregoing Annual Account which is to be filed in this cause and:

A. The account contains a true, correct and complete statement of the matters to which the account relates;

B. The bond premium for the next accounting period has been paid;

C. All tax returns of the Estate due during the accounting period have been filed; and

D. ☐ No taxes were owed by the Estate during the accounting period;

☐ The Guardian has paid all the taxes the Estate owed during the accounting period,

1. The amount of taxes was \$ \_\_\_\_\_;

2. The date the Guardian paid the taxes was \_\_\_\_\_.

3. The governmental entity to which taxes were paid was \_\_\_\_\_;

☐ The Guardian has NOT paid all taxes the Estate owed during the accounting period and the reason the Guardian has not paid all taxes is:

\_\_\_\_\_  
☐ Administrator or ☐ Guardian of the Estate

SUBSCRIBED AND SWORN TO BEFORE ME BY \_\_\_\_\_ on this the \_\_\_\_\_  
day of \_\_\_\_\_, \_\_\_\_\_.

SEAL:

\_\_\_\_\_  
Notary Public, State of Texas

Attorney for Administrator or Guardian

\_\_\_\_\_